**DOKUMENTASI PENGISIAN CMS**

Halaman **Dashboard CMS** menampilkan **ringkasan aktivitas dan statistik utama** dari website. Di sini kamu bisa mengisi dan melihat total artikel, mengeloal Admin dan Mengelola performa SEO. Dashboard bertujuan memberikan gambaran umum agar kamu bisa memantau dan mengelola website secara efisien.

1. **FORM SEO**

| Nama Form | Tipe Data | Pengisian Form |
| --- | --- | --- |
| meta\_title | Text (Short) | Judul SEO, ideal 50–60 karakter |
| meta\_ description | Text (Long) | Deskripsi SEO, ideal 150–160 karakter |
| meta\_ keywords | Text (Short, repeatable)\* | Kata kunci utama terkait artikel |
| canonical\_url | Text (Short) | (Opsional) URL kanonik, jika duplicate content |
| robots | Enumeration | Pilih antara: index, follow, noindex, nofollow, dll |
| structured\_ data | JSON | (Opsional) Tambahan schema markup (FAQ, Article, dsb) |
| og\_title | Text (Short) | (Opsional) Untuk Open Graph (preview di media sosial) |
| og\_ description | Text (Long) | (Opsional) Open Graph Description |
| og\_image | Media (1 file) | Gambar untuk preview di media sosial |

1. **Admin**

| Nama Form | Tipe Data | Pengisian Form |
| --- | --- | --- |
| username | Text | Nama pengguna login |
| email | Email | Untuk login & identitas |
| password | Password | Disimpan aman (hashed) |
| full\_name | Text | Nama lengkap admin |
| profile\_picture | Media (Single) | Avatar atau foto profil |
| role | Enumeration | superadmin, editor, writer |
| bio | Rich Text | Tentang penulis/admin |
| blogs | Relation | Has many Blogs (relasi ke blog) |

1. **Blog**

| Nama Form | Tipe Data | Pengisian Form |
| --- | --- | --- |
| title | Text | Judul artikel |
| slug | UID (based on title) | URL unik |
| cover\_image | Media (single) | Gambar utama artikel |
| content | Rich Text (Blocks) | Isi artikel panjang |
| category | Enumeration | Pilih: “Tips”, “Berita”, “Tutorial”, dll |
| tags | Text (repeatable) | Tag seperti Strapi, HTML, dll |
| author | Relation → Admin (many-to-one) | Relasi ke penulis (admin) |
| published\_at | Date (with time) | Tanggal terbit |
| is\_published | Boolean | True/false untuk status terbit |